



Internal Change of Major Application

Architecture

Application Deadline: 9 February 2024

(Applications will not be accepted after this date)

Student Name

Student Number

Virginia Tech E-Mail Address

of Credit Hours Completed at VT

Major

Overall Virginia Tech GPA

Advisor in Present Major

Attachments:

A. Attach a separate piece of paper with an approximate **(300 word)** response to each question:

1. Drawing from your past experiences, describe a place that has been meaningful and significant to you?
2. Who has been your favorite teacher from any educational level, and describe what they did that had an impact on you?

B. Attach an unofficial copy of your Virginia Tech transcript- (**An unofficial copy printed from Hokie Spa is acceptable**)

Please Note:

All decisions are final. Request for a follow-up interview or change of admission decision will not be considered.

Acknowledgement:

I have read the Internal Transfer/Change of Major Policy and understand the requirements, and conditions for admission to the School of Architecture + Design. I also acknowledge that all admission decisions are final and a request for a follow-up interview or change of admission decision will not be considered.

Student Signature _____

Date _____

PLEASE SUBMIT YOUR APPLICATION AND SUPPORTING DOCUMENTS TO

<https://forms.gle/TmSeqECSzdkS6SZX8>

Applications will be accepted beginning January 16, 2024

Please Note: All students will be notified of the admission decision the week of March 4, 2024



Internal Transfer for Virginia Tech students not enrolled in the School of Architecture
Change of Major Policy for Architecture
October 1, 2022

Virginia Tech students seeking to change their undergraduate degree major to Architecture must gain acceptance into the Summer Foundation Design Lab and meet the following requirements and conditions in order to transfer into the Architecture undergraduate degree program offered in the School of Architecture.

Overall GPA	1.0	Each student seeking admission to the Summer Foundation Design Lab, ARCH 1015-1016, must have attained a minimum 2.5 overall GPA by the end of the Fall Semester of the academic year before the desired summer of admission. Any student whose GPA falls below this level will not be interviewed or allowed to attend the Summer Foundation Design Lab.
	1.1	All students accepted into the Summer Foundation Design Lab must maintain a minimum 2.5 overall GPA in all courses taken prior to the start of 1st Summer Session in ARCH 1015. If an Applicant is accepted into Summer Foundation Design Lab but allows their GPA to fall below 2.5 overall GPA during Spring Semester prior to the start of 1st Summer Session, they will not be allowed to attend the Summer Foundation Design Lab and will not be allowed to transfer into the School of Architecture.
Schedule	2.0	Each student seeking admission to the Summer Foundation Design Lab must complete a special application to their desired degree program that is available mid-January at the start of the Spring Semester. The application will need to be submitted to the School of Architecture office no later than mid-February [exact date is provided each year but varies slightly].
	2.1	Applicants who meet the GPA requirements will be interviewed prior to Spring Break to discuss their rationale for seeking a change of major and transfer into the respective degree program.
	2.2	Applicants are typically informed of the school's decision regarding admission to the Summer Foundation Design Lab the week of Spring Break in March.
Admission	3.0	Admission to the Summer Foundation Design Lab, ARCH 1015-1016, is conditional admission to the School of Architecture. The quality of each student's work accomplished in the summer labs will determine final admission into the School of Architecture and placement in the design sequence for the following academic year. It is crucial that students understand the "risk factor" in participating in the summer sessions. Admission to the Summer Foundation Lab does not guarantee transfer into the School of Architecture, nor does successful completion of the summer labs guarantee placement into a 2 nd -year Design Lab the following Fall Semester.
	3.1	Students successfully completing the two Summer Foundation Design Lab sessions may advance to the first semester of 2 nd -year design lab, in their respective major, in the Fall Semester immediately following the summer sessions.
	3.2	Students need to fill out a change of major form in order to complete transfer into the School of Architecture and the respective degree program.
	3.3	Students achieving lower than a 1.7 GPA in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Architecture.